



## **Playful Learning Landscapes Action Network (PLLAN) Program Manager job description**

Playful Learning Landscapes Action Network (PLLAN) fosters the creation of playful learning infrastructure and activities in everyday spaces where children and families gather. PLLAN works with communities, designers, and researchers to transform spaces like corner lots, laundromats, and bus stops into hubs of playful learning. Providing equitable access to high-quality learning opportunities enhances children's cognitive and social development and prepares them for success in the 21st-century.

PLLAN has an opening for a Program Manager. This full-time (40 hours/week) position will be responsible for managing the day-to-day aspects of grant-funded work (about 65%), coordinating with contractors (about 20%), and contributing to PLLAN's overall mission (about 15%). The ideal candidate will have expertise in children's development, promoting educational equity, and working with community-based organizations. Experience leading community meetings and delivering trainings to professionals in different fields is a plus. Although PLLAN operates in cities across the United States and in a handful of international cities, Philadelphia, PA serves as the demonstration city for playful learning projects. Accordingly, the ideal candidate will be located in or near Philadelphia.

PLLAN is an equal opportunity employer and values what diversity brings to the workplace. Individuals from non-traditional backgrounds, historically marginalized or underrepresented groups are strongly encouraged to apply.

Interviews will begin immediately and will be conducted on a rolling basis until the position is filled.

### **Requirements:**

- Minimum BA/BS in child development, architecture, urban planning, or related field, plus two years' work experience.
- English language proficiency.
- Located in or near Philadelphia, PA. Note that relocation funds are not available for this position.
- Ability to manage multiple projects with competing deadlines.
- Demonstrated success in working with community partners and managing relationships.

To apply, please send your resume, cover letter, and contact information for two references to Sarah Lytle at [slytle@playfullearninglandscapes.fun](mailto:slytle@playfullearninglandscapes.fun).